Features	Description	Range	Comments for 2–3 Main Features
Topic	• The broad topic conforms to pre-approved list (unless otherwise approved) • Topic is related to the course (nuclear weapon and arms control) • Information on topic from high-quality sources is available • Rapidly evolving current events will not affect topic	10% **High** **Mid** **Low**	
Research Question & Thesis Statement	• RQ and thesis are clearly stated • RQ frames a problem to investigate • Technical vs. policy should be explicit • RQ reflects expert role • Scope is defined appropriately (neither too wide nor too narrow) • Has potential for both technical and policy aspects • Statement of the research question follows prompt outline	20% **High** **Mid** **Low**	Technical vs. policy should be explicit
Outline	• Reflects chosen role • Uses sentences for sub-topics • Provides logical progression of ideas • Includes at least four bullet points • Ends each bullet point with a citation • Ends with possible solution, recommended action, or policy proposal	20% **High** **Mid** **Low**	

PASS   HOLD

Features	Description	Range	Comments for 2–3 Main Features

References, Format, & Length	• Proposal is 1 page, with separate page for references (single spaced)
	• 3-5 sources
	   • at least one relevant book, chapter from a book, or peer-reviewed paper
	   • no more than two assigned readings
	   • no more than two high-quality newspaper/periodical articles
	   • no course slides or unapproved online sources
	• Citations and references are accurately cited in APA style, as specified by IJOIS
		20%
		
		High
		
		Mid
		
		Low	

Use of AI	• AI disclosure statement • Prompts provide relevant information to AI-tool: description of writing/analysis task, context (eg. instructions on style), explanation of context, references. • Quality of AI assisted editing process. • Description of editing process and analysis of AI-tool output.	20% **High** **Mid** **Low**	
Copy Editing & Proofreading	• Grammar and mechanics are edited for correctness and readability	10% **High** **Mid** **Low**	

Overall Comments: