Physics 496, Colloquium Report

Your Name:

Date of Colloquium/Seminar: Title/Speaker:

Write a narrative report; do not simply fill in one-sentence answers to the suggested outline shown below. Evaluate both the scientific content of the talk and the effectiveness of the presentation.

***Evaluate the Abstract***

* Did the abstract adequately prepare you for the talk? Did it preview the main ideas?
* Was it written at an appropriate level for the audience?
* Did it use excessive jargon or undefined terms?
* Did it engage your interest?

# Discuss the Content

* What was the main scientific ***goal*** of the research being described?
* Summarize the main activities or methods reported in the talk.
* Summarize the results or significant conclusions.
* Was the information presented at an appropriate level for the audience? Could you follow the flow of information? Were there any “speed bumps” where the speaker lost you?
* How well did the speaker answer audience questions? Did he or she repeat the question so everyone could hear it? Did the speaker treat questioners courteously and respectfully?

# Assess the Presentation

* Comment on the quality of the slides. Did they enhance or detract from the presentation? (readable, right mix of text and graphics, visually interesting, distracting effects, typos, poor slide aesthetics)
* Comment on the speaker’s pace and vocal delivery. (too fast, too slow, hard to understand, mumbled)
* Did the speaker have any distracting mannerisms? (did not maintain eye contact with the audience, paced, read text off the slides, fiddled with things)
* How could the speaker improve his or her presentation?

Email your colloquium report to [cmelliot@illinois.edu.](mailto:cmelliot@illinois.edu) Reports must be submitted ***within 15 days of the talk*** to receive full credit.